

 **To: VFSAAA**

 **Date: March 28th, 2025**

 **From: Mark Garman, Secretary**

**Re: VFSAAA Board Meeting Minutes November 15th, 2024.**

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**Executive Board:**

**President Sam Shumate**

 **1st Vice President Andrea Feldman** ***ON-LINE***

**2nd Vice President Greg Locke *ON-LINE***

**Treasurer Heather Marshall**

**Secretary Mark Garman**

**Sergeant-at-Arms Marilyn Durham**

**Immediate Past President Marc Hackett**

**Legal Consultant Rick Conway *ON-LINE***

**DFS Consultant Jeff Dwyer**

**Regional Directors:**

**Northern Director Zack King *ON-LINE***

**Eastern Director Karyn Buhrman**

**Western Director** **Robby Richardson *ON-LINE***

**Central Director Mike East *ABSENT***

**Committees:**

 **R. Brian O’Bier Benson Committee** ***ABSENT***

 **Eric Deel Audit Committee *ABSENT***

 **Alison Fox Nominating Committee** ***ABSENT***

**Marilyn Durham Memorial Committee**

**Others Present:**

 **Jason Austin Member/DFS Instructor**

 **Bryan McIntee Member/DFS Instructor**

The meeting was called to order at approximately 11:55 AM by President Sam Shumate.

It was determined that there were enough members present, either in person or online, to establish the necessary quorum.

**Treasurer’s Report:**

Heather Marshall, Treasurer, presented the following Treasurer’s Report for November 2024.



A Motion was made to approve the November 2024 Treasurer’s Report. A Second was made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

Mark Garman, Secretary, advised that he made a PayPal deposit of approximately $500.00 just prior to the meeting. Jeff Dwyer DFS Consultant, also stated that there was $633.00 in sales and Dues payments by the graduating class.

**Secretary’s Report:**

 The Meeting Minutes from September 2024 Annual Membership Meeting were presented to the Board by Mark Garman, Secretary. This was done via email.

 There were no questions or comments on any of the minutes presented to the membership.

A Motion was made to approve the September 2024 Annual Meeting Minutes. A Second was also made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

**Old Business:**

 President Shumate asked if there was any Old Business to be discussed. There was no Old Business.

**New Business:**

President Shumate asked if there was any New Business to be discussed. The following items were discussed.

 Jeff Dwyer, DFS Consultant, advised that he contacted the Delta and asked for a contract for the 2025 Retraining Seminar. They did not send one. He went on to say that by verbal communication the contract should be very similar to the contract for the 2024 seminar with a few minor changes. Jeff explained some of the differences to the Board.

 A Motion was made by Marilyn Durham for Jeff to accept the contract and forward it to President Shumate for signing if the concessions normally given by the Delta were in the contract. A Second was made by Karyn Buhrman. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

 Greg Locke, 2nd Vice President, ask for permission to purchase a “Past Presidents” polo shirt for Larry Claytor. Larry was our President from 1997 to 1999. President Shumate gave authorization.

**Committees:**

**Bylaws:**

Mark Garman, Secretary, reported that the updated Bylaws approved by the membership at the 2024 Annual Meeting during Retraining, are posted and available on our website, [www.vfsaaa.org](http://www.vfsaaa.org) .

**Membership Ethics:**

 Rick Conway, Legal Consultant and Committee Chairperson, had no additional information on the Justin Sigmon issue. That matter is still under investigation.

 Rick said that he is having issues with the State Corporation Commission regarding filing out our paperwork, and that paperwork being accepted by the Commission. He will work on the issue and will report back to the Board.

 Rick said that anyone receiving emails about filing our IRS Form 990 to disregard them.

**Sales:**

 Greg Locke, 2nd Vice President and Committee Chairperson, said that Shenandoah Awards has set up a password protected VFSAAA page on their site for VFSAAA items. There are currently 15 items on the page for sale. He hopes for the number to increase to 30 to 35 items. An email will be sent to the members explaining how the page works and providing the password.

 Greg reported the following information on purchasing additional challenge coins. The Association would purchase 300 challenge coins. The coins for the 110th through 124th Sessions would be pre-engraved with appropriate Session number. This would be done by the manufacturer. The remaining 120 coins would have VFSA engraved in the block on the back of the coin. The total cost would be roughly $1,872.00 for all the coins, engraving, and set-up fees. There was a period of discussion by the Board on the topic.

Greg made a motion for 300 coins to be purchased with enough coins for 110th through 118th Sessions being pre-engraved with their Session number and the remaining coins have VFSA engraved on them. The cost would be $1,872.00. However, there would be no action taken to purchase the coins until after the contract with the Delta was signed and there were enough funds in the treasury to cover the purchase. Mark Garman seconded the motion. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

**Memorial Table:**

Marilyn Durham, Committee Chairperson, said that she is still looking for information, to include photographs and obituaries, on deceased members.

Information on the Memorial Table Committee can be found on our website, [www.vfsaaa.org](http://www.vfsaaa.org).

**Website:**

 Mark Garman, Secretary, reported that our website, [www.vfsaaa.org](http://www.vfsaaa.org), was currently up to date. He said he will continue to monitor and update the site as necessary. He said he was currently working with Network Solutions to have all his personal information removed from the site.

**PayPal:**

 Mark Garman, Secretary, reported that PayPal was up to date. He will continue to monitor and update PayPal as necessary. Mark also said that he is working on having all his personal information removed from PayPal that is linked to the VFSAAA. This may result in issues associated with using PayPal as they required an SSN when the VFSAAA started PayPal.

**Retraining Committee:**

 Jeff Dwyer, DFS Consultant, confirmed that the cost of registration fees would be $150.00 per member to attend Retraining. He said that Mark Garman, Secretary/PayPal Administrator, would forward PayPal payment information to him weekly to link member registration and payments.

 Jeff said that the dates for the 2025 Retraining Seminar would be September 3rd through the 5th 2025.

**The Dr. Paul Ferrara Award:**

Marilyn Durham, SGT-at-Arms and Committee Chairperson, had nothing to report and said a flyer would be sent out in the Spring of 2025.

Information on the Dr. Paul Ferrara Award and the individual nomination letters can be found on our website, [www.vfsaaa.org](http://www.vfsaaa.org) on the Dr. Paul Ferrara Award page.

**Social Committee:**

Zack King, Northen Director and Committee Chairperson, reported that he will begin working on the Social in the Spring of 2025.

**Benson Fund:**

Brian O’Bier, Committee Chairperson, was not present, however he did forward the following report through Mark Garman, Secretary.



Mark Garman asked Andrea Feldman, 1ST Vice President, to bring the Board up to date on the Benson Fund and a donation that could not be made because of IRS 990 filing problems. Andrea advised that her parents attempted to donate funds through Morgan Stanley, but it was refused because of Form 990 filing issues. Andrea said she spoke with Brian, and he said the problem was a conflict created by mailing the 990 Form and not E-filing the form. He said he was working on the problem. Marc Hackett, Immediate Past President, said the same issue came up when he was president. He confirmed that it was an issue on how the IRS accepted Form 990. President Shumate said he would contact Brian to see if the problem was solved and then report back to the Board.

**Raffle Committee:**

Robby Richardson, Western Director and Committee Chairperson, asked for $500.00 to begin looking for raffle prizes.

A motion was made by Mark Garman with a Second by Karyn Buhrman to authorize the spending of up to $500.00 on raffle items. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

**Vendor:**

Mike East, Central Director and Committee Chairperson, was not present and there was no report.

**Dan Grinnan Fall Classic Golf Outing:**

Karyn Buhrman, Eastern Director and Committee Chairperson, said she would have more information at the next meeting.

**Novelty T/shirt:**

Karyn Buhrman, Eastern Director and Committee Chairperson, said she would have more information at the next meeting.

**Hospitality Night:**

Karyn Buhrman, Eastern Director and Committee Chairperson, said she would have more information at the next meeting.

President Shumate asked if there was a motion to adjourn the meeting. A Motion and Second were made to adjourn the meeting. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

The meeting adjourned at approximately 12:25 PM.

The next meeting of the VFSAAA will be a Board Meeting scheduled for March 28th, 2025, at approximately 11:30 AM after the graduation exercises of the 114th Session of the VFSA.

Mark Garman, Secretary

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**These Minutes were approved by the Board of Directors at the March 28th, 2025, Board of Directors Meeting.**