

President's Notes

Andrea Feldman

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Merchandise Update!

Have you ever thought- man its January, I'm cold and wish I had bought a new Academy sweatshirt at Retraining?

Now you can order one from the warmth of your own cubicle or cruiser whenever you want!

Head to <https://vfsaaa.org/vfsaaa-merchandise-store/>

The store is password protected. You can email Greg Locke, 2nd VP: cfu2109@gmail.com

or myself for the password.

HAPPY NEW YEAR!

As we welcome the New Year, I would like to extend my warmest wishes to you and your families for a healthy, happy, and successful year ahead.

My 2026 resolution as president of the Virginia Forensic Science Academy Alumni Association is to create a more collaborative and transparent board of directors. I will be sending out the meeting minutes after each board meeting, as well as the usual posting on the VFSAAA webpage.

For a more collaborative effort, I'm asking you, the alumni, to help out. I want to be able to share our collective accomplishments across the state. I would love to hear about cases you are working, have taken to trial, or are particularly proud of.

My email is afeldman@pwcgov.org and my cell phone is 571-330-6128. Please reach out with any comments, concerns, or cases you want to chat about!

-Andrea Feldman
89th Session
President, VFSAAA



UPCOMING EVENTS

March 20 2026- Board Meeting (online)

April 13 2026 117th Session begins

June 12 2026 117th Session graduates

June 12 2026 Board Meeting (in person)

"Crime is common. Logic is rare. Therefore it is upon the logic rather than upon the crime that you should dwell"

-Sherlock Holmes



VIRGINIA FORENSIC SCIENCE ACADEMY

Alumni Association

THE FOLLOWING IS A DRAFT OF THE NOVEMBER 2025 BOARD OF DIRECTORS MEETING. IT IS SUBJECT TO CORRECTIONS AND CHANGES BEFORE ITS APPROVAL AT THE MARCH 2026 BOARD OF DIRECTORS MEETING.

To: VFSAAA

Date: March 20th, 2026

From: Mark Garman, Secretary

Re: VFSAAA Board Meeting Minutes November 14th, 2025

Executive Board:

President	Andrea Feldman	
1st Vice President	Robby Richardson	ON-LINE
2nd Vice President	Greg Locke	ON-LINE
Treasurer	Heather Marshall	ABSENT
Secretary	Mark Garman	
Sergeant-at-Arms	Marilyn Durham	ABSENT
Immediate Past President	Sam Shumate	ABSENT
Legal Consultant	Rick Conway	ON-LINE
DFS Consultant	Jeff Dwyer	

Regional Directors:

Northern Director	Zack King	ABSENT
Eastern Director	Karyn Buhman	
Western Director	Justin Rothgeb	
Central Director	Mike East	

Committees:

Derek Richqards	Benson Committee	ABSENT
Eric Deel	Audit Committee	ABSENT
Alison Fox	Nominating Committee	ON-LINE
Marilyn Durham	Memorial Committee	ABSENT

Others Present:

Jason Austin	Member/DFS Instructor
Bryan McIntee	Member/DFS Instructor
Tiffany Alston	VFSA Admin

The meeting was called to order at approximately 12:00 PM by President Andrea Feldman.

It was determined that there were enough members present, either in person or online, to establish the necessary quorum.

Treasurer's Report:

Heather Marshall, Treasurer, was absent. Secretary Mark Garman presented the following Treasurer's Report for November 2025. The report was emailed by Treasurer Heather Marshall to all Board members before the meeting.



VIRGINIA FORENSIC SCIENCE ACADEMY

Alumni Association

VIRGINIA FORENSIC SCIENCE ACADEMY ALUMNI ASSOCIATION

Treasurer's Report September 1, 2025 through November 13, 2025

Heather Marshall, Treasurer

Previous Available Balance: from Treasurer's Report August 31, 2025 **\$ 23,381.93**

Expenditures

9/4/25	1573	Robby Richardson (2025-Raffle reimbursement)	\$ 557.79
9/4/25	1574	Andrea Feldman (2025-Social gift cards)	\$ 105.96
9/5/25	CC	Signature Coins (Class coins)	\$ 1992.00
9/8/25	CC	Shorebreak Pizza (2025 conference)	\$ 1,400.00
9/8/25	1575	Zach King (2025 Door prizes)	\$ 400.00
9/9/25	1572	Rick Conway (2025 conference-legal)	\$ 1,000.00
9/23/25	1571	Mark Garman (Zettle reader reimbursement)	\$ 82.68

Total Debits **-\$ 5,538.43**

Balance (after debits) **\$ 17,843.50**

Income

9/10/25	Deposit	\$ 6,668.00
10/1/25	Deposit (Paypal transfer)	\$ 3,500.00
10/24/25	Deposit	\$ 2,600.00
11/12/25	Deposit (Paypal transfer)	\$ 500.00

Total Deposits **\$ 13,268.00**

Balance (after deposits) **\$ 31,111.50**

Legacy Fund (115th & 116th) **\$2,586.26**

Benson **\$ 656.95**

CD Balance **\$ 7,014.33**

Total Funds **\$ 34,882.62**

A Motion was made to approve the November 2025 Treasurer's Report. A Second was also made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

Secretary's Report:

The Meeting Minutes from the September 2025 Annual Meeting were presented to the Board by Mark Garman, Secretary. This was done via email prior to the meeting.

There were no questions or comments on the minutes.

A Motion was made to approve the September 2025 Annual Meeting Minutes. A Second was also made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

Old Business:

Secretary Mark Garman brought up the Membership/Ethics Committees investigation into former member Justin Sigmon. Mark advised the Board that Sigmon was sentenced and then released for time served in February of 2025. This information was based on an internet search. Mark suggested that it was time for the Committee to finish its investigation into the matter and present its findings to the Board. Rick Conway, Committee Chairperson, said he would investigate the matter and report to the Board at the next meeting.

There was no other Old Business.

New Business:

There was no new business to report.

Committees:

Bylaws:

Mark Garman, Secretary, reported that our current Bylaws, approved by the membership at the 2024 Annual Meeting, are posted and available on our website, www.vfsaaa.org. Currently there are no projected changes or updates to our Bylaws that need to be presented to the membership.

Membership Ethics:

Rick Conway, Legal Advisor and Committee Chairperson, advised that other than the Sigmon issue, there are no other Membership Ethics issues under investigation at this time.

Sales:

Greg Locke, 2nd Vice President and Committee Chairperson, gave the following updates/reports.

Challenge Coins were received by the Academy. Jeff Dwyer said the coins looked good. Mark Garman asked how we were going to get coins to the previous graduates who are owed coins. It was suggested that back-owed coins be sent to the members' department or forwarded to them through their departments at Retraining. It was also suggested, and then decided by the Board, that in the future coins will be given to the graduates prior to graduation and not at Retraining.

Past President shirts were shipped, or will be shipped, to Larry Claytor and Sam Shumate. Mark Garman, Secretary, will hand deliver Jim Gogan's shirt to him.

Greg asked how much money would be available to restock standard VFSAAA items. He said that normally \$3,000.00 is allocated for sales. It was suggested that the decision could be made in the Spring of 2026 after consultation with Treasurer Heather Marshall. Greg said that he would reach out to Heather for her input.

There was a brief discussion on our web-based sales through Shenandoah Awards website and how we could improve its use by the members.

It was noted that each new class spends about \$200 to \$300 on sales items at the end of their session.

<https://www.sanmar.com> is Shenandoah Awards website.

https://stores.inksoft.com/virginia_forensic_science_acade/shop/home is the link to the VFSAAA Merchandise Page.

The password for our page must be obtained from GREG LOCKE/2ND VICE PRESIDENT/SALES COMMITTEE CHAIRPERSON at Cfu2109@gmail.com or 540-974-6880.

Memorial Table:

SGT-at-Arms Marilyn Durham, Committee Chairperson, was not present and there was no official report.

Mark Garman, Secretary, brought up that there are photos of individual(s) on the Memorial Table Photo Frame that are not Active, Associate, Life, or Honorary members of the VFSAAA and requested clarification, by the Board, on whose images should be displayed. After discussion there was a consensus, by the Board, that only members of the VFSAAA should be shown as part of the Memorial Table display. President Feldman said that she would send an email to Marilyn about the decision.

Information on the Memorial Table Committee can be found on our website, www.vfsaaa.org.

Website:

Mark Garman, Secretary, reported that our website, www.vfsaaa.org, was currently up to date. He thanked Marilyn Durham, SGT-at-Arms, for going through the site and finding numerous errors. Those errors were corrected. Mark said that he will continue to monitor and keep the site current.

PayPal:

Mark Garman, Secretary, reported that PayPal was up to date. He said that PayPal has a two-factor log in procedure that has created some sign-on issues. As Tiffany Alston, VFASA Admin, has a PayPal reader at the VFSA he will supply her with log-on information. He will continue to monitor and update PayPal, as necessary.

Retraining Committee:

Jeff Dwyer, DFS Consultant, confirmed that the 2026 contract for the Delta has been signed.

Mark Garman, Secretary, suggested that the Board supply coffee service to the members during the first two days of Retraining. There was brief discussion about the topic and Jeff said he would investigate the costs.

[REDACTED] (I COULD NOT MAKE OUT WHO SAID HIS, IT WILL BE CLARIFIED AT THE NEXT MEETING) suggested that some type of name tag be supplied to members at Retraining so members could know each other's names.

Jeff Dwyer reported that as of 11/14/2025 the VSP had not yet paid the registration fees for VSP members who attended the 2025 Retraining Seminar. The total amount due is \$2400.00.

Benson Fund:

Derek Richards, Committee Chairperson, was not present and there was no official report.

Social Committee:

Zack King, Northern Director and Committee Chairperson, was not present and there was no official report.

The Dr. Paul Ferrara Award:

Marilyn Durham, SGT-at-Arms and Committee Chairperson, was not present and there was no official report.

Information on the Dr. Paul Ferrara Award and the individual nomination letters can be found on our website, www.vfsaaa.org on the Dr. Paul Ferrara Award page.

Raffle Committee:

Justin Rotheb, Western Director and Committee Chairperson, asked for \$500.00 for raffle prizes.

A Motion was made to authorize \$500.00 for raffle prizes. A Second was also made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

Vendor:

Mike East, Central Director and Committee Chairperson, said he has already started sending out emails. He has received some verbal commitments.

Dan Grinnan Fall Classic Golf Outing:

Karyn Buhrman, Eastern Director and Committee Chairperson, said the event went well. Most likely the event will be held at the same location as next year.

Novelty T/shirt:

Karyn Buhrman, Eastern Director and Committee Chairperson, said the 2025 Novelty T/shirts sales went well.

Hospitality Night:

Karyn Buhrman, Eastern Director and Committee Chairperson, said the event went well. She said that although \$2,500.00 was authorized for the event the entire amount was covered by Capital One and Evident. She said she will be asking for \$2,500.00 for the event in 2026.

A Motion was made to authorize \$2,500.00 for the Hospitality Night. A Second was also made. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

President Feldman asked if there was a motion to adjourn the meeting. A Motion and Second were made to adjourn the meeting. The motion passed unanimously. There were no abstentions, objections, or dissenting votes.

The meeting adjourned at approximately 1:00 PM.

The next official Board Meeting of the VFSAAA will be a web-based meeting on March 20th, 2026, as there is no Spring 2026 Session of the VFSA.

Mark Garman, Secretary

Signed by:

Mark Garman

These Minutes were approved by the Board of Directors at the March 20th, 2026, Board Meeting.

DRAFT