



VIRGINIA FORENSIC SCIENCE ACADEMY

Alumni Association

Annual Retraining Seminar August 29 – August 30, 2018 Vendor Registration Form

Business Name _____

Street / PO Box _____

City _____ State _____ Zip+4 _____

Contact Person: Last Name _____ First Name _____

Job Title / Position _____

Email Address _____

Business Web Site _____

Toll Free # _____ Phone # _____ Fax # _____

Products and/or Services provided by your company _____

Applicant Signature _____ **Date** _____

Seminar Fees

Registration Form must be accompanied with vendor fee of \$200.00 which is due by **08-10-2018**. There is an additional \$20.00 vendor table fee that the hotel requires and is to be addressed by each vendor with the hotel. There is also a \$15.00 one-time fee if electricity is needed and that also is to be arranged with the hotel.

Payment Method

Payments can be made by Check, Money Order (Payable to “**VFSAAA**”) or Credit Card. If paying by credit card, please visit our site www.vfsaaa.org. Click on the link for “VFSAA Retraining Seminar-2018”, you will find directions to make your payment via PayPal. Mail the completed registration form with your payment or proof of payment. Please include a business card and mail to:

Heather Marshall/VFSAAA Treasurer

Department of Forensic Science

700 North 5th Street

Richmond, VA 23219

- Check # _____ Amount _____ Date _____
- Money Order # _____ Amount _____ Date _____
- PayPal _____ Amount _____ Date _____
- Please check if a receipt is required.

Accommodations

Wyndham Virginia Beach Oceanfront, 5700 Atlantic Avenue, Virginia Beach, VA 23451;
Phone # 757-428-7025. When reserving your room, be sure to inform the hotel of your attendance for the Virginia Forensic Science Academy Alumni Association (VFSAAA) Annual Retraining Seminar.

2018 Vendor Registration Form	
for VFSAAA use only	
Received by: _____	Date: _____