



VIRGINIA FORENSIC SCIENCE ACADEMY

Alumni Association

Annual Retraining Seminar August 30 – August 31, 2017 Vendor Registration Form

Business Name _____

Street / PO Box _____

City _____ State _____ Zip+4 _____

Contact Person: Last Name _____ First Name _____

Job Title / Position _____

Email Address _____

Business Web Site _____

Toll Free # _____ Phone # _____ Fax # _____

Products and/or Services provided by your company _____

Applicant Signature _____ **Date** _____

Seminar Fees

Registration Form must be accompanied with vendor fee of \$200.00 which is due by **08-11-2017**. There is an additional \$20.00 vendor table fee that the hotel requires and is to be addressed by each vendor with the hotel. There is also a \$15.00 one-time fee if electricity is needed and that also is to be arranged with the hotel.

Payment Method

Payments can be made by Check, Money Order (Payable to “**VFSAAA**”) or Credit Card. If paying by credit card, please visit our site www.vfsaaa.org. Click on the link for “VFSAA Retraining Seminar-2017”, you will find directions to make your payment via PayPal. Mail the completed registration form with your payment or proof of payment. Please include a business card and mail to:

Heather Jones/VFSAAA Treasurer
Department of Forensic Science
700 North 5th Street
Richmond, VA 23219

- Check # _____ Amount _____ Date _____
- Money Order # _____ Amount _____ Date _____
- PayPal _____ Amount _____ Date _____
- Please check if a receipt is required.

Accommodations

Wyndham Virginia Beach Oceanfront, 5700 Atlantic Avenue, Virginia Beach, VA 23451;
Phone # 757-428-7025. When reserving your room, be sure to inform the hotel of your attendance for the Virginia Forensic Science Academy Alumni Association (VFSAAA) Annual Retraining Seminar.

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| 2017 Vendor Registration Form | |
| for VFSAAA use only | |
| Received by: _____ | Date: _____ |